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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:15 p.m. by President Schonewise. Following the flag salute, a moment of silent reflection was observed.

**ROLL CALL:**

Roll call was taken with the following members present: Baird, Becker, Cavalieri, Christian, Cosentino, O'Brien, Schonewise, and Starks. Absent: None. Also present were the Superintendent, the Business Administrator, and twenty (20) plus members of the public.

**OLD BUSINESS:**

On motion by Baird, second by Cavalieri, and carried by unanimous voice vote, the Board appointed Anand Acharya as an East Greenwich Township School District School Board Member effective February 21, 2024 until the end of the unexpired portion of the term in early January of 2025.

**OATH OF OFFICE**

The Board Secretary administered the Oath of Office to the newly appointed board member, Anand Acharya.

**APPROVAL OF MINUTES:**

On motion by Becker, second by Cosentino, and carried by unanimous voice vote, the following minutes were approved:

- Reorganization Session & Executive Session of January 3, 2024
- Regular Session & Executive Session of January 17, 2024

**PRESENTATIONS:**

- The Superintendent provided a presentation to the Board highlighting recent school business and activities.
- A representative from Home & School updated the public and the Board on Home & School activities.

**PUBLIC COMMENT:**

- A member of the public commented on her support for the district's teachers during negotiations between the EGEA and the East Greenwich Township Board of Education.

**CORRESPONDENCE:**

- Letter of request for a maternity/child rearing leave from B.B., School Principal, referred to personnel.
- Letter of request for a maternity/child rearing leave from H.H., Classroom Teacher, referred to personnel.
- Letter of request for an extended leave of absence from L.B., School Secretary, referred to personnel.
- Letter of request for an extended leave of absence from A.M., STEAM Teacher, referred to personnel.
- Letter of request for an extended leave of absence from V.T., PT Instructional Aide, referred to personnel.
- Letter of request for an extended leave of absence from T.V., Payroll/Benefits Coordinator, referred to personnel.
- Letter of request for an extended unpaid leave of absence from R.E., Permanent Substitute, referred to personnel.
- Letter of request for an unpaid leave of absence from R.S., Beginner Classroom Assistant, referred to personnel.
- Letter of request for an unpaid leave of absence from J.T., Instructional Aide, referred to personnel.
- Letter of resignation from C.B., PT Health Room Assistant, referred to personnel.
- Letter of resignation from R.C., Beyond the Bell Provider, referred to personnel.
- Letter of resignation from C.S., Classroom Teacher, referred to personnel.



**REPORTS: (Attachment – 1)**

- Principal's report for review.
- Child Study Team Supervisor's report for review.
- Supervisor of Instruction's report for review.
- Transportation Coordinator & Registrar's report for review.
- The Semi-Annual HIB Report and School Self-Assessment for the 2023-24 school year.

**COMMITTEE REPORTS:**

**FACILITIES:**

- The Jeffrey Clark School held a shelter-in-place drill on January 9, 2024 at 1:00 p.m. and a fire drill on January 11, 2024 at 10:30 a.m. The drills were supervised by the Principal and the Assistant Principal.
- The Samuel Mickle School held a shelter-in-place drill on January 23, 2024 at 1:15 p.m. and a fire drill on January 30, 2024 at 9:15 a.m. The drills were supervised by the Principal and the Assistant Principal

**STRATEGIC/COMMUNITY AWARENESS:**

No report.

**FINANCE:**

On motion by Starks, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following:

**(Bill List Attachment – 2)**

- Payment of bills for February 21, 2024:
 

|                    |              |
|--------------------|--------------|
| Custodian Account  | \$792,019.81 |
| Cafeteria Account  | \$46,484.67  |
| Enterprise Account | \$26,790.96  |
- Electronic Checks for January 2024: \$1,242,045.77
- Cafeteria and Beyond the Bell Profit & Loss Statement for January 2024. **(Attachment – 3)**
- Line item transfers approved by the Superintendent for January 2024.

**(Transfer List Attachment along with Transfer Status Report Attachment – 4)**

- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for December 2023. **(Attachment – 5)**
- Board Secretary's Certification as follows:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of January 31, 2024, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

2/21/2024

Date

- Financial Obligations Certification:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of December 31, 2023, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

**Yea – 9**

**Nay – 0**

**Absent – 0**

|                        |                              |                          |
|------------------------|------------------------------|--------------------------|
| <u>Y</u> Anand Acharya | <u>Y</u> Jennifer Cavalieri  | <u>Y</u> Jodie O'Brien   |
| <u>Y</u> John Baird    | <u>Y</u> Krissy Christian    | <u>Y</u> Mark Schonewise |
| <u>Y</u> Lori Becker   | <u>Y</u> Stephanie Cosentino | <u>Y</u> Lynn Starks     |



COMMITTEE REPORTS: (continued)

FINANCE: (continued)

On motion by Starks, second by O'Brien, and carried by unanimous roll call vote, the Board approved the purchase of a new freezer from **Northeast Electrical Services** for the Jeffrey Clark School in the amount of \$62,355, purchased through the Ed Data Bid #12197 package #11. The purchase will be reimbursed with cafeteria funds.

**ROLL CALL VOTE:                      Yea – 9                      Nay – 0                      Absent – 0**

|                        |                              |                          |
|------------------------|------------------------------|--------------------------|
| <u>Y</u> Anand Acharya | <u>Y</u> Jennifer Cavalieri  | <u>Y</u> Jodie O'Brien   |
| <u>Y</u> John Baird    | <u>Y</u> Krissy Christian    | <u>Y</u> Mark Schonewise |
| <u>Y</u> Lori Becker   | <u>Y</u> Stephanie Cosentino | <u>Y</u> Lynn Starks     |

- The Board was given an update on the 2024-2025 budget. **(Attachment – 6)**

POLICY:

No report.

TRANSPORTATION:

No report.

CAFETERIA:

No report.

CURRICULUM:

On motion by Cavalieri, second by Cosentino, and carried by unanimous voice vote, the Board approved the following professional development workshops:

| Name                                                              | Workshop                                                  | Location                     | Date(s)                              | Cost  |
|-------------------------------------------------------------------|-----------------------------------------------------------|------------------------------|--------------------------------------|-------|
| Erica Sloan                                                       | Affirmative Action Officer Certification                  | Virtual                      | Self-paced                           | \$500 |
|                                                                   | Standard Response Protocol                                | Virtual                      | 3/6/24                               | \$100 |
|                                                                   | Standard Reunification Method                             | Virtual                      | 3/7/24                               | \$100 |
| Andrew Mettler                                                    | School Safety Specialist Academy                          | Freehold                     | 1/21/24, 2/28/24,<br>3/6/24, 3/13/24 | \$0   |
|                                                                   | Standard Reunification Method                             | Virtual                      | 3/7/24                               | \$100 |
| Emery Brown                                                       | Cognitive Behavioral Play                                 | Virtual                      | 2/25/24                              | \$150 |
| Jennifer Hunt                                                     | Understanding & Using PSW                                 | Virtual                      | 2/23/24                              | \$0   |
|                                                                   | Navigating Inclusive Practices                            | Glassboro                    | 3/14/24                              | \$0   |
| Keri Boone<br>Caroline Capasso<br>Rebecca Cruice<br>Jenna Gentile | Inclusion Institute                                       | Glassboro                    | 3/12/24                              | \$0   |
| Angelina Weston                                                   | Safety Care Recertification                               | Phila., PA                   | 3/21/24                              | \$700 |
| Kelli Spencer                                                     | Catching Up Students Who Have Fallen Behind in Math K-2   | Virtual                      | 4/9/24                               | \$279 |
| Christine Calhoun<br>Courtney Popoff                              | Stop the Bleed                                            | West Deptford<br>Cherry Hill | 4/23/24<br>4/30/24                   | \$0   |
|                                                                   | Essential Research Based Instruction                      | Virtual                      | 5/1/24                               | \$159 |
| Andrew Mettler<br>Erica Sloan                                     | School Behavioral Threat Assessment & Management Training | Virtual                      | 5/16/24                              | \$0   |



COMMITTEE REPORTS: (continued)

PERSONNEL:

On motion by Cosentino, second by O'Brien, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2023-24 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:
 

|                    |                              |        |
|--------------------|------------------------------|--------|
| Madison Burlingame | Part-time Instructional Aide | Step 1 |
| Shauna Daley       | Beyond the Bell Provider     |        |
| Morgan Frisch      | Beyond the Bell Provider     |        |
| Rylie MacFarland   | Beyond the Bell Aide         |        |
- The hiring of interim teacher positions, until the return of the regular employee from absence or June 30, 2024, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:
 

|                     |                              |            |
|---------------------|------------------------------|------------|
| Rebekah Offenbacker | Long-term Substitute Teacher | BA, Step 1 |
|---------------------|------------------------------|------------|
- The hiring of substitutes for the 2023-24 school year, pending teaching certifications, tuberculosis test, and background checks:
 

|                    |                         |
|--------------------|-------------------------|
| Madison Burlingame | Substitute Teacher      |
| Laura Carrig       | Substitute Teacher      |
| Amy O'Hara         | Substitute Receptionist |
- The hiring of Steve Derkoski as the Interim Samuel Mickle School Principal, effective March 18, 2024 through June 27, 2024, plus four (4) days, at a per diem rate of \$500 per day.
- The appointment of Lora Myers as the Interim School Secretary, effective February 5, 2024, until the return of the regular employee from absence or June 30, 2024, whichever is sooner, at the per diem rate determined by the non-represented salary guide.
- The appointment of Melissa Burke as the Interim Payroll/Benefits Coordinator, effective February 15, 2024, until the return of the regular employee from absence or June 30, 2024, whichever is sooner, at the per diem rate determined by the non-represented salary guide.
- The adjustment on the salary guide for Michelle Brown, from BA+30 to MA+15, effective February 21, 2024.
- Updated Non-Represented Salary Guide. (**Attachment – 7**)
- A Kingsway Regional High School student to volunteer with the LIFT Club for NJHS hours during the 2023-24 SY.
- A Misericordia University student to shadow Emery Brown in March 2024.

| <b>ROLL CALL VOTE:</b> | <b>Yea – 9</b>               | <b>Nay – 0</b>           | <b>Absent – 0</b> |
|------------------------|------------------------------|--------------------------|-------------------|
| <u>Y</u> Anand Acharya | <u>Y</u> Jennifer Cavalieri  | <u>Y</u> Jodie O'Brien   |                   |
| <u>Y</u> John Baird    | <u>Y</u> Krissy Christian    | <u>Y</u> Mark Schonewise |                   |
| <u>Y</u> Lori Becker   | <u>Y</u> Stephanie Cosentino | <u>Y</u> Lynn Starks     |                   |

On motion by Cosentino, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following:

- The request for a maternity leave from Bethanne Barousse, School Principal, effective on or about April 2, 2024, allowed under FMLA, immediately followed by a 12-week unpaid child rearing leave covered under FMLA/NJFLA.
- The request for a maternity leave from Heather Hansen, Classroom Teacher, effective on or about May 20, 2024, until released from doctor's care or June 30, 2023, allowed under FMLA.
- The request for an unpaid child rearing leave from Heather Hansen, Classroom Teacher, effective October 16, 2024 for twelve (12) weeks, covered under NJFLA.
- The request for an extended leave of absence from Laura Bailey, School Secretary, effective January 31, 2024 until released from doctor's care, approximately April 2, 2024, covered under FMLA.

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COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

- The request for an extended leave of absence from Alice Meeks, STEAM Teacher, effective March 20, 2024 until released from doctor's care, approximately April 30, 2024, covered under FMLA.
- The request for an extended leave of absence from Vasiliki Tsoplakis, Part-time Instructional Aide, effective February 29, 2024 until released from doctor's care, approximately March 28, 2024, covered under FMLA.
- The request for an extended leave of absence from Tammy Vogt, Payroll/Benefits Coordinator, effective January 29, 2024 until released from doctor's care, approximately March 8, 2024, covered under FMLA.
- The request for an extended unpaid leave of absence from Ryan Elliott, 0.6 Permanent Substitute, effective February 13, 2024 through approximately May 21, 2024.
- The request for an unpaid leave of absence from Rebecca Smith, Beginner Classroom Assistant, effective February 6, 2024 through February 9, 2024.
- The request for an unpaid leave of absence from Jacqueline Turner, Part-time Instructional Aide, effective March 26, 2024.
- The resignation of D. Colleen Bowen, Part-time Health Room Assistant, effective at the end of the day March 26, 2024, will remain on the substitute nurses list.
- The resignation of Rachel Cox, Beyond the Bell Provider, effective January 11, 2024, will remain on the substitute list.
- The resignation of Caitlyn Sweeney, Classroom Teacher, effective at the end of the day on March 1, 2024.

| ROLL CALL VOTE:        | Yea – 9                      | Nay – 0                  | Absent – 0 |
|------------------------|------------------------------|--------------------------|------------|
| <u>Y</u> Anand Acharya | <u>Y</u> Jennifer Cavalieri  | <u>Y</u> Jodie O’Brien   |            |
| <u>Y</u> John Baird    | <u>Y</u> Krissy Christian    | <u>Y</u> Mark Schonewise |            |
| <u>Y</u> Lori Becker   | <u>Y</u> Stephanie Cosentino | <u>Y</u> Lynn Starks     |            |

NEW BUSINESS:

On motion by Schonewise, second by Cosentino, and carried by unanimous voice vote, the Board approved the Memorandum of Understanding (MOU) with the Kingsway Regional High School District for three Kingsway High School students to shadow an East Greenwich Township School District speech therapist during the 2023-24 SY. **(Attachment – 8)**

OLD BUSINESS:

- The Board reviewed calendar options for the 2024-2025 school year.

On motion by Cavalieri, second by O'Brien, and carried by unanimous voice vote, the Board approved the School Calendar for the 2024-2025 school year. **(Attachment – 9)**

EXECUTIVE SESSION:

On motion by O'Brien, second by Cosentino, and carried by unanimous voice vote, the Board approved the following resolution:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

**BE IT THEREFORE RESOLVED**, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Harassment, Intimidation, or Bullying
- 2) Personnel

**BE IT FURTHER RESOLVED**, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

**BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

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EXECUTIVE SESSION: (continued)

The Board convened in Executive Session at 7:53 p.m. The following members were present: Acharya, Baird, Becker, Cavalieri, Christian, Cosentino, O'Brien, Schonewise, and Starks. Absent: None. Also present were the Superintendent and the Business Administrator.

On motion by O'Brien, second by Cosentino, and carried by unanimous voice vote, the Board reconvened in public session at 8:23 p.m.

MONTHLY HIB REPORT:

On motion by O'Brien, second by Christian, and carried by unanimous voice vote, the Board approved the Superintendent's monthly HIB report.

ADJOURNMENT:

There being no further business, on motion by Becker, second by O'Brien, and carried by unanimous voice vote, the meeting was adjourned at 8:25 p.m.

Gregory Wilson  
School Business Administrator/Board Secretary